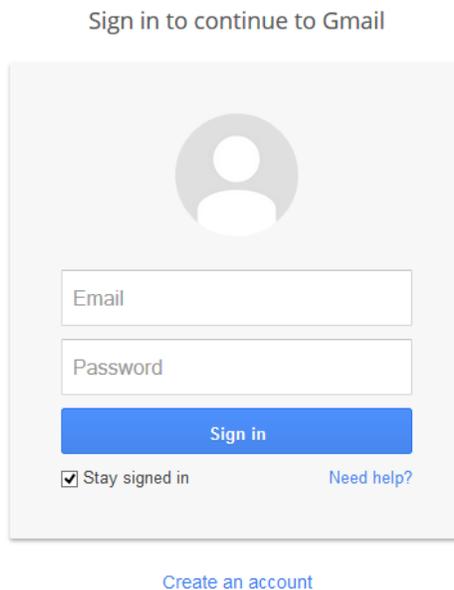


How to add a POP Email Account to Gmail.com

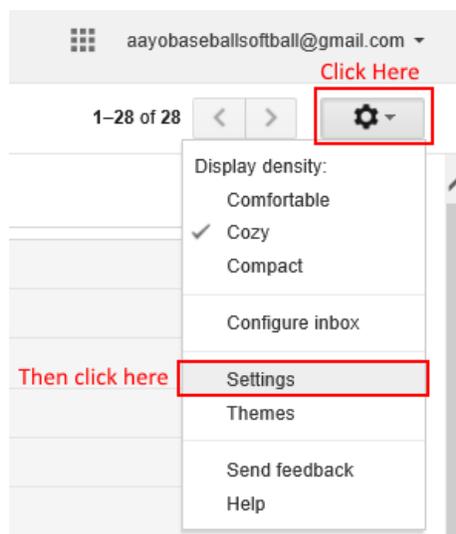
STEP 1

Visit www.gmail.com and log in using your existing Google login:



STEP 2

Click on the Settings Wheel Icon at the top right of the page, and choose "Settings" from the menu:



STEP 3

Click on the “Accounts and Imports” tab from the Settings menu, then click on “Add a POP3 mail account you own”:

Settings

[Click on this tab](#)

General Labels Inbox Accounts and Import Filters Forwarding and POP/IMAP Chat Web Clips Labs Offline Themes	
Change account settings:	Change password Change password recovery options Other Google Account settings
Import mail and contacts: Learn more	Import from Yahoo!, Hotmail, AOL, or other webmail or POP3 accounts. Import mail and contacts
Send mail as: <small>(Use Gmail to send from your other email addresses)</small> Learn more	Bruce Finkler <aayobaseballsoftball@gmail.com> Add another email address you own
Check mail from other accounts (using POP3): Learn more	Add a POP3 mail account you own Then click on this link
Using Gmail for work?	Companies can power their email with Gmail for businesses. Learn more
Grant access to your account: <small>(Allow others to read and send mail on your behalf)</small> Learn more	Add another account <input checked="" type="radio"/> Mark conversation as read when opened by others <input type="radio"/> Leave conversation unread when opened by others
Add additional storage:	You are currently using 0 GB (0%) of your 15 GB. Need more space? Purchase additional storage

STEP 4

Enter your email address in the textbox provided in the popup window, then click on “Next Step”:

Add a mail account you own

Enter the email address of the account to get mail from
(Note: You may add 5 more of your accounts)

Email address: [Enter your email then click on "Next Step".](#)

STEP 5

Under username enter your email address, then enter your password under the Password field. Make sure the POP Server textbox says "mail.aayo.net" and that the Port is selected as "110". Uncheck all other checkboxes, then click on "Add Account":

Add a mail account you own

Enter the mail settings for **webmaster@aayo.net**. [Learn more](#)

Email address: **webmaster@aayo.net**

Username:

Password:

POP Server: Port:

Leave a copy of retrieved message on the server. [Learn more](#)

Always use a secure connection (SSL) when retrieving mail. [Learn more](#)

Label incoming messages:

Archive incoming messages (Skip the Inbox)

STEP 6

Select "Yes" then hit "Next Step":

Your mail account has been added.

You can now retrieve mail from this account.
Would you also like to be able to send mail as **webmaster@aayo.net**?

Yes, I want to be able to send mail as **webmaster@aayo.net**.

No (you can change this later)

STEP 7

Enter either your Name or What you want the Name field to show, uncheck the “Treat as an alias” checkbox, and then hit “Next Step”:

Add another email address you own

Enter information about your other email address.
(your name and email address will be shown on mail you send)

Name:

Email address:

Treat as an alias. [Learn more](#)

[Specify a different "reply-to" address](#) (optional)

STEP 8

On the next screen, make sure the SMTP Server is set to “mail.aayo.net”, and enter your email for Username and your password. Select port “25”, then Select “Unsecured Connection” from the connection options, then hit “Add Account”:

Add another email address you own

Send mail through your SMTP server

Configure your mail to be sent through aayo.net SMTP servers [Learn more](#)

SMTP Server: Port: ▼

Username:

Password:

Secured connection using [TLS](#) (recommended)

Secured connection using [SSL](#)

[Unsecured connection](#)

STEP 9

On the final screen, you will get a code verification textbox. Keep this window open:

Add another email address you own

Confirm verification and add your email address

Congratulations, we successfully located your other server and verified your credentials. Just one more step!

An email with a confirmation code was sent to **webmaster@aayo.net**. [Resend email](#)
To add your email address, do one of the following:

Click on the link in the confirmation email OR Enter and verify the confirmation code

[Close window](#)

STEP 10

With the popup screen still open, go to your gmail inbox. You should have received an email titled "Gmail confirmation – Send Mail as youremail@aayo.net". Open it, and find an copy the confirmation code:

The screenshot shows the Gmail interface. At the top is the Google logo and a search bar. Below that is the Gmail navigation bar with icons for back, forward, search, and trash. The main content area shows an email from "Gmail Team" with the subject "Gmail Confirmation - Send Mail as webmaster@aayo.net". The email body contains the text: "You have requested to add webmaster@aayo.net to your Gmail account. Confirmation code: **188201565**". The confirmation code is highlighted with a red box. Below the code, it says: "Before you can send mail from webmaster@aayo.net using your Gmail account (aayobaseballsoftball@gmail.com), please click the link below to confirm your request."

STEP 11

Now go back and paste that code in the popup window, then hit the “Verify” button:

Edit email address

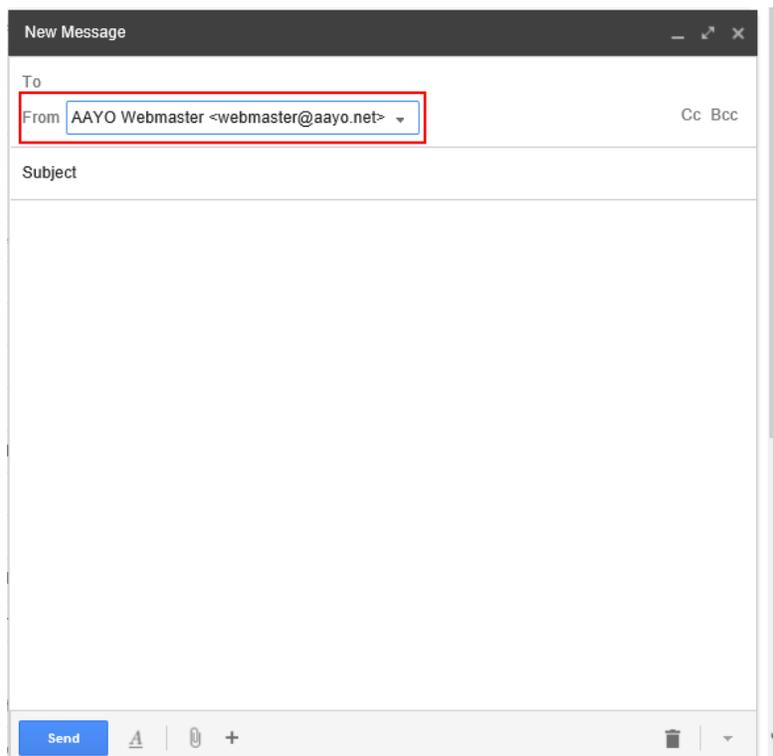
Confirm verification and add your email address

An email with a confirmation code was sent to **webmaster@aayo.net**. [Email sent]
To add your email address, do one of the following:

Click on the link in the confirmation email	OR	Enter and verify the confirmation code
		<input type="text" value="188201565"/> <input type="button" value="Verify"/>

[Close window](#)

You are basically done! All your emails from your AAYO account will now go to your Gmail Inbox. When you want to write a new email, you can now select which email account you want to send the email from:



The screenshot shows a 'New Message' window in Gmail. The 'From' field is highlighted with a red box and contains the text 'AAYO Webmaster <webmaster@aayo.net>'. The 'To' field is empty, and the 'Subject' field is also empty. The 'Send' button is visible at the bottom left of the window.

Enjoy!